

From: Vice Chancellor Darrell Bazzell  
Sent: Tuesday, June 4, 2013  
To: UW-Madison Employees  
Subject: Launch of OpenBook Wisconsin

Date: June 4, 2013

To: All UW-Madison Employees

From: Vice Chancellor for Finance and Administration Darrell Bazzell

Re: Launch of OpenBook Wisconsin

As some of you may know, the State of Wisconsin is preparing to launch a new expenditure website called OpenBook Wisconsin, <<http://budget.wisc.edu/budget-news/state-to-launch-openbook-wisconsin-website/>>.

The site is part of an ongoing effort to make state government more transparent for the citizens of Wisconsin.

The site launch will be conducted in phases, but we cannot predict with certainty when OpenBook will go live. We are communicating now with the intent of giving employees as much notice and consideration of the site launch as possible.

The OpenBook website stems from 2011 Wisconsin Act 32, s.16.413 of the Wisconsin Statutes, which requires the Department of Administration to create a searchable website with information about all state agency expenditures in excess of \$100.

For ease of administration, UW-Madison will report all expenditures, regardless of amount.

The database will eventually include state and UW salaries and fringe benefits, grants paid by state agencies, and contract payments made by any agency or UW institutions.

At this time, the university is taking steps to ensure that employees with legitimate personal safety needs that require removal of their name from the OpenBook database will be protected. Such legitimate personal safety concerns for removal from the OpenBook website would include having been the victim of a crime (e.g., domestic abuse) or circumstances involving court orders that would require the removal of the employee's name.

In the event that an employee would like to request his or her name be redacted from this database, based on the stated safety concerns, they need to contact Zubin

Mufti (e-mail: <zmufti@ohr.wisc.edu>, phone: (608) 262-4587) from the Office of Human Resources to discuss a possible redaction.

If an employee has currently been removed from the university directory for a reason consistent with the above factors, the employee's name will also be removed from OpenBook.

It must be emphasized that only the employee name will be removed. The expenses an employee submits and the payroll information will be included on the website, but the name will be withheld from the related expenditure. OpenBook will not post Social Security numbers, home addresses or home telephone numbers of any employee.

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